

Social Protection Officer

ABOUT THE ORGANIZATION

The Organization, established in 2009, is a Public Charitable Trust that works towards creating an equitable society to enhance quality of life for all through the empowerment of marginalized and underprivileged communities in India. The Organization works for the Health and Wellbeing of remote and under-served groups, with an additional focus on children, persons with disabilities and women. The Organization also works for holistic Education and Livelihood development of our communities. Our Two-Fold Strategy involves identifying and working within Aspirational Districts and high poverty index in the North, North-East and East regions within specific states, as well as catering to lower-income and migratory populations in cities, through urban programs.

Over its 15 years of existence, The organization has reached more than 35 million beneficiaries through its programs. The organization works with communities through direct implementation of projects on the ground in addition to providing local management and monitoring support to not-for-profit organisations in India funded through Organization USA and RIST.

PROJECT OVERVIEW: MOBILE MEDICAL UNITS

India's healthcare faces rising costs and chronic disease prevalence, with rural areas being significantly underserved. To address these disparities, innovative solutions like Mobile Medical Units(MMUs) are crucial.

MMUs help reduce health disparities by providing urgent care, preventative screenings, and chronic disease management directly in communities. They leverage local assets to offer tailored, affordable healthcare, adapting to community needs.

The Organization's MMUs reach underdeveloped and inaccessible areas, providing quality primary healthcare and increasing health awareness. Currently, they operate in Uttarakhand, Himachal Pradesh, Punjab, Uttar Pradesh, Madhya Pradesh, Jharkhand, Rajasthan, Meghalaya, Nagaland, Assam.

Each MMU team includes an MBBS Doctor, a SPO, a Pharmacist, a Lab Technician, and a Driver, supported by village-level Health Workers. This approach ensures comprehensive healthcare delivery at the grassroots level.

By implementing MMUs, The Organization aims to provide equitable and accessible healthcare to underserved rural populations in India.

GENERAL

Location of Job: Vidisha & Rajgarh, Madhya Pradesh

No. of Positions: 15

Job type: Contractual for 1 year; subject to renewal basis project requirement & performance

Reporting to: Project Coordinator.

Duties & Responsibilities-

Project Management

- Work closely with the designated MMU teams, ensuring smooth implementation of the programs,
- Ensures the regular supplies for his/her MMU through management of supply chains from field office to MMU,
- Forecast the requirements of MMU to ensure timely supply of drugs, consumables etc. by coordinating with concerned doctor/pharmacist and lab technician and submit the indent to field office.
- Conducting regular soft skills sessions with suggestive groups on selected topics to create awareness on preventive and promotive health care behavior.
- Ensuring required support for smooth operations of MMU from villagers/Asha/ANMs etc.
- Ensuring disposal of bio-medical waste generated in MMUs as per MPCC provisions.
- Ensuring MMUs cleanliness and maintenance information to project coordinator for any service/maintenance related issue.
- Helping project coordinator in stock taking of the fixed/consumable items at field office.
- Attending weekly/monthly/Bimonthly meetings conducted by District office.
- Monthly report submission to project coordinator.
- Case study/anecdotes collection from the field with high quality photograph

Monitoring and evaluation-

- Stock maintenance all fixed/consumable assets provided in MMU.
- Ensuring MMU's records like- patient records/log-book etc. are in place.
- Collect and present information/reports for MMU project on monthly basis to request coordinator.
- Ensuring regular data updation and maintenance on an app like- OPD, disease load medicine/reagents consumption.

Other Indicative

Requirements Educational

Qualifications

- Graduation is a must, MBA, MSW completed from recognized University/Institute will be preferred. preferable to have a diploma or certificate in computer application.

- 2 years of experience in public health programs with good project coordination and implementation skills.

Functional / Technical Skills and relevant Experience & Other Requirements (Behavioural, Language, Certificate etc)

- Good communication and documentation in English and Hindi
- Data analysis, reporting and presentation skills
- Leadership and team management skills
- Willingness to travel extensively in remote areas

Interested candidates please share your resume at contact@pmspl.net.in

The Organization is an equal opportunity employer that encourages women, people with disabilities and those from economically and socially excluded communities with the requisite skills and qualifications to apply for positions. We do not discriminate in employment on the basis of caste, creed, religion, sex, sexual orientation, marital status, disability, or any other such matter.